

County Chief Adult Probation and Parole Officers Association of PA
General Business Meeting
September 19, 2018
Toftrees
State College, PA

Chief POs in attendance: Geoffrey Willet (Adams), Frank Scherer (Allegheny), Regina Himes (Armstrong), Don Neill (Beaver), Bob Williams (Berks), Cory Seymour (Blair), Justin Popovich (Bradford), Rick Parsons (Carbon), Jayne Smail (Clarion), Don Coleman (Columbia), Nick Loiacona (Crawford), Darby Christlieb (Cumberland), Chad Libby (Dauphin), Michael Raith (Delaware), Andrew Hathorn (Elk), Paul Markiewicz (Erie), Steve Barnett (Forest), Dan Hoover (Franklin), Dan Miller (Fulton), Leonard Hahn (Huntingdon), Paul Ruffner (Jefferson), Michelle Beaver (Juniata), Mark Wilson (Lancaster), James Jendrysik (Lawrence), Sally Barry (Lebanon), Ann Marie Egizio (Lehigh), Michael Vecchio (Luzerne), Todd Harpster (Mifflin), Bernie Sikora (Monroe), Michael Gordon (Montgomery), Jim Miller (Montour), Marie Bartosh (Northampton), Roger Miller (Perry), Jeff Angradi (Pike), Bo Trawitz (Snyder), Dave Stager (Tioga), Bob Dougherty (Venango), Carl McKee (Warren), Jon Ridge (Washington), Jim Chapman (Wayne), April Billet-Barclay (York)

Others in attendance: Jay Ondrizek (Adams), Steve Esswein (Allegheny), Bruno Mediate (Allegheny), Chris Franceschi (Armstrong), Brendan Harker (Berks), Amanda Moore (Blair), Andrew Cooper (Dauphin), Gretchen Anderson (Dauphin), Meredith Zurin (Dauphin), Danielle Hibberd (Delaware), Jeff Roney (Delaware), Jennifer Quagliani (Elk), Rick Wienczkowski (Erie), James Kovacs (Fayette), Douglas Wilburne (Franklin), Drew Washabaugh (Fulton), Vicki Bulisco (Lawrence), Audrey Rakow (Lebanon), Chris Fry (Lebanon), Mark Surovy (Lehigh), Carmen Lopresto (Luzerne), Maria Augello (Luzerne), Ryan Smeltzer (Mifflin), Bob Angradi (Monroe), Todd Bergman (Montgomery), Nick Honyara (Montgomery), Stephanie Landes (Montgomery), Roseann Mohn (Northampton), Paul Singley (Northampton), Michelle Orris (Perry), Colin Devaney (Snyder), Dan Prichard (Venango), Karen Lebar (Washington), Jon Dusninger (Wayne), Michael Stough (York), Donald Overmoyer (York), Rhys Kershaw (York), Kelly Ross (York), Jamie Forry (York), Laura Westover (York), Melissa Turner (York)

Margaret Thompson (PBPP Interstate), Michelle Hair (PBPP Interstate), Tom Dougherty (PBPP), Sandy Halicki (PBPP), Kelly Evans (PBPP/DOC), Ryan Meyers (PCS), Carrie Peters (PCS), William Burrell (Consultant).

Meeting called to order: by President Mark Wilson at 9:07 a.m. with Pledge of Allegiance. He noted that conference evaluation forms may be turned in and a sign-in sheet was passed to those in attendance.

OFFICER'S REPORTS

President

Noted that Executive Director Helene Placey had a death in her family and thoughts and prayers were with her as she needed to leave the conference to be with family.

Vice-President

Nothing to report.

Secretary

Minutes from the June 15, 2018 meeting modified to reflect that Margaret Thompson corrected the minutes to read that *"There is a proposal being considered by ICAOS Rules Committee to modify the sex offender definition and rule. There will be no amendments to the rules until the Annual Business Meeting in 2019"*. Motion to amend and approve the minutes made by Rick Parsons; second by Michael Gordon. Motion passed.

Treasurer

Cory Seymour reported balance as of 9/19/18 of \$167,614.62 and noted that there will be outstanding bills from the conference of about \$40,000. Details are as follows:

2018 Assessments

- 58 Counties paid assessments (54 full assessments paid; 4 partial assessment paid)
- Total assessments collected: \$73,650 (of \$87,170 billed)

2018 Memberships

- 62 paid CPO memberships (61 full payment; 1 partial payment)
- Total chief memberships collected: \$3,080
- 116 paid Associate memberships (103 county probation; 13 state agency)
- Total associate memberships collected: \$1,300
- Total memberships collected: \$5,400

Balance of Account

- Balance from December 2017: \$101,243.32

- Total Deposits in 2018: \$113,687.91
- Total Expenses in 2018: \$68,122.26
 - Executive Director Salary \$38,437.50
 - Executive Director Expenses \$6,994.11
 - Quarterly meeting \$1,955.83
 - Executive Board meetings \$365.25
 - Legal services \$6,337.00
 - MI Workshop lunches \$1,354.60
 - Leadership Academy \$6,010.19
 - 2017 Tax preparation \$625.00
 - Conference gifts \$2,600.00
 - Conference expenses \$1,159.51
 - Misc. expenses \$1,299.27
 - APPA membership \$325.00
 - Insurance \$659.00

Total Assets

- Balance from December 2017: \$101,243.32
- Total Deposits: \$113,687.91
- Total Expenditures: \$68,122.26
- First National Bank Balance \$167,614.62 (as of 9/19/2018)

Executive Director

Mark Wilson presented information in Helene's absence.

- Please return conference evaluation forms. Feedback is important for all.
- Speaker presentations will be posted on the Chief's website.
- Detailed recap of feedback will be provided at the December meeting.
- MI Train-the-Trainer sessions scheduled for phase 1 in October and phase II in November in three regions across the Commonwealth
- Tape Coding will be completed in December/January/February
- Trainer and Coach certifications (phase III) in March, 2019
- Helene presented at PA District Attorney Association conference roundtable in Bedford on July 9, 2018 to discuss Chiefs Association efforts to implement EBP statewide
- Testified in front of House Policy Committee at Public Hearing on Probation Reform in Philadelphia on August 8, 2018 to discuss the push in Philadelphia regarding a cap on resentencing probation violations
- JRI 2 (Senate bills 1070, 1071, 1072) no movement expected by the end of session

- Meeting with Senate Judiciary Committee staff in October

COMMITTEE REPORTS

Statewide EBP Committee

Mark Wilson met with PCCD's Criminal Justice Advisory Committee on August 8, 2018 to update on EBP grant activities.

Bill Burrell reported:

- he is at the 6-month mark on the EBP grant.
- MI training has been a success.
- The Implementation Leadership Academy is requesting feedback on their training as it will be beneficial in the next round.
- Bill distributed copies of Goal Team #1 Risk and Need Assessment User Guide-volume 1. An electronic version will also be posted on the Chief's website.
- Goal Team #2 Blueprint is scheduled for release in December, 2018.
- Goal Team #4 met with case management vendors (BTM; UCM; Connectrex Corp.) yesterday. JNET anticipates a grant from PCCD to for a recidivism project to report on performance and outcome data.
- Future activities include working with the University of Cincinnati on ORAS, EPICS, Core Correctional Practices and The Carey Group materials. Regional Forums will be held on the "Why and What" of evidence-based practices.
- Michael Clark, and international expert in Motivational Interviewing will be conducting MI workshops this fall. Twenty (20) web-based courses and media guides will be available and the DOC/JCJC/APO will have license to use these materials in PA.
- The Science of Implementation Leadership, a 2 ½ day program was presented regionally across Pennsylvania in July, 2018.
- Specialized risk assessments for Domestic Violence and Sex Offenders are part of Goal Team 1 attainment, as well as performance measurements and offender outcomes.

Firearms Committee

Michelle Beaver reported an opening on the committee was filled by John Chilleri from Lackawanna College. Course 3 will roll out next year and legal counsel will look at resolving issue with Course 5 to remove simunitions name.

Intercounty Transfer Committee

Nick Honyara is working on streamlining the Chief's website for intercounty transfers and received no feedback from counties. There is no statute that outlines the rules of transfer.

Training Committee

Laura Rowland transferred to another agency and Deputy Chief Dan Heydt from Berks County has been appointed the new chair of the committee. He is working with the committee on the BTA curriculum to include topics such as: legal issues, mental health, pharmacology, search and seizure, tactical, officer safety.

Program Committee

Cory Seymour has nothing new to report.

Legislative Committee

Carl McKee reported nothing on the horizon.

By-Laws Committee

Darby Christlieb reported that Sally Barry should be on the Executive Committee as immediate past president (rather than currently an at-large member). There will be a vacancy for an at-large member and will be seeking nominations. A formal vote will be held in December, 2018.

STATE AGENCY UPDATES

AOPC

No report.

Department of Corrections

Kelly Evans, Deputy Secretary for Reentry reported that an Organizational Chart for DOC/PBPP merger will be finalized. She reported on reentry projects with the DOC/Parole Board. The PB325 may be ready for electronic submission pilot shortly.

JNET

Todd Sackett reported on several features including an application for Traffic Stop Enhancement, out of state photos, state probation/parole records and county probation records eventually.

Next year Megan's Law registration and address will be available, state parole and DOC notifications. There is an increased focus on information sharing for dangerous persons on a traffic stop and Dangerous Person Federated Search will be available. Also, to reduce data redundancy, the criminal complaint will be automated.

JNET search with a phase 1 application consolidation with proposed 4 regional workshops to make more user friendly.

Next Wednesday, September 26, 2018 JNET will have a new look to the website with a Top Twenty views. The delivery service center IT for Public Safety Delivery Center to share resources with DOC/PBPP, PCCD and PSP.

PBPP-Probation Services

Tom Dougherty reported that Grant-in-Aid final figures will be issued shortly. The PBPP Audits resumed with contacts from Tom Dougherty, Sandy Halicki and Vance VanOrder.

PBPP- Training Division

Greg Young was not present but sent in an update. Melissa Bronstetter is now the BTA coordinator as C. Lou Perez retired. The next County-only BTA will be September 29 through October 12, 2018. Sixty county officers are scheduled to begin training next week.

PBPP-Interstate Services

Margaret Thompson reported audits for ICOTS PA user requirements will be submitted on 9/18. Requirements will be reviewed with users perhaps every six months. In 2019 there will be an audit on Warrants/tracking warrants. The Annual meeting will be in Orlando, FL in 2019.

PCCD

No report. Bob Merwine has moved to the Public Safety Center as a Project Manager and no longer with PCCD.

PA Commission on Sentencing

Ryan Myers reported on eight (8) sentencing seminars from October 3 through December 11, 2018. Some are two hours, others are 6.

Risk assessment tool has been postponed from the January, 2019 implementation. There were five public hearings and 30 county workgroup meetings have been held to obtain comments on risk, and plan is to revise scales for risk assessment.

Fentanyl enhancements have been added to amendments

Pa DUI Association

No report.

OLD BUSINESS

Feedback presented on activities for this year's conference, sessions, and budgeting considerations for the Pig Roast Dinner and alcohol were discussed. With attendance growing to more than can be accommodated at Toftrees, next year's location will probably change.

Mark Wilson will talk to Helene Placey about feedback presented to him and will be provided at the Chief's next meeting in December, 2018.

NEW BUSINESS

The Structure and By-Laws of existing committees will be examined by Darby with assistance from Sally Barry. Step 2 will develop a summary of what each committee does, and step three would be a discussion/decision of having committee chairs as part of the Executive Committee.

The next quarterly membership meeting will be held December 7, 2018 at the Days Inn State College. There will not be a Chief's only meeting the evening before.

Rick Parsons made motion to adjourn, seconded by Sally Barry. Motion passed.

Meeting Adjourned at 10:50 a.m.

Respectfully submitted,
Paul L. Ruffner
Secretary