

**General Business Meeting  
September 19, 2012  
Toftrees Golf Resort and Conference Center  
State College, PA**

**I. Introduction**

The September 19, 2012 Business Meeting of the County Chief Adult Probation and Parole Officer's Association of Pennsylvania was called to order at 9:05 am by Sally Barry, President. All attendees stood and recited the Pledge of Allegiance before the American Flag.

**II. Officer's Report**

- **President** – Sally Barry discussed next year's conference agenda. We are open to a possible new conference location and Sally asked for topics and presenters. The Association is searching for a new treasurer. Chad Libby, Dauphin County was mentioned. A motion was made, seconded and unanimously approved to select him as treasurer to fill in unexpired term until December 2013.
- **Vice President** – Mark Wilson attended the National Conference in Indianapolis August 12<sup>th</sup>-15<sup>th</sup> 2012. He attended six (6) workshops. Mark has handouts and will discuss topics if anyone is interested.
- **Secretary** – Michael Raith asked for a motion to accept the Minutes from the General Business Meeting held on June 8, 2012. A motion was made, seconded and unanimously approved.
- **Treasurer** – Sally stated that as of today there is approximately \$115,000.00 in the association checking account. There were 134 individuals registered for the conference and 23 vendors. There were checks in the amount of \$27,000.00 given to Sally for the conference; there will be about \$30,000.00 in gross revenue from conference. Sally thanked Corey Seymour, Blair County for getting vendors.
- **Executive Director** – Bob McCullough discussed two (2) letters written on behalf of association. The first was to the PA House of Representatives supporting H.B. 135. Chris Murphy asked about backend money "we need front end money." It was stated that PCCD and the Governor's Advisory Board for PBPP will set up funding. Rick Parsons is our representative on the board. The funding will come from D.O.C. savings. The second letter was sent to Karen Blackburn. The AOPC is developing a new Case Management System for problem solving courts. There was a lively discussion on duplication of services that this will create.

### **III. Presentation**

David Winter, Sentinel Company discussed his programs in regards to managing large offender populations in prison and individuals upon release. They fully support Evidenced Based Practices. They offer technology to provide graduated sanctions. They provide Kiosks for reporting and collecting fines, costs and restitution and a telephone system for large, low level populations. They are an approved vendor for COSTARS state contracts. There programs can be totally offender funded.

### **IV. Committee Reports**

**Firearms – No Report**

**Legislation – Passed until presentation**

**Standards – No Report**

**Training – No Report**

**Inter-county – No Report**

**Program – Corey Seymour will now Chair the committee.**

**By Laws – No Report**

**Information Technology – Carl McKee stated that he has not heard from DSI. There is no user group meeting planned for this year for probation system/users. “This is not a good sign.”**

**Strategic Planning – The new members were announced.**

### **V. Presentation H.B. #75**

Carl McKee provided an hour and one half (1 ½) presentation/overview on the new Adam Walsh Act. Carl explained that requirements for registering sex offenders under the new act both for adults and juveniles. There are still many unanswered questions that need to be addressed and some confusion as to how the law was written. After the presentation Bob McCullough emailed Carl’s power point presentation.

### **VI. Agency Updates**

**CCAP – Rita Reynolds announced that the DQ project is in half of the counties. They continue to review data and run scripts. Staff attended NIEMS Conference. The grant ends in December but they will be seeking an extension.**

**FETC – Michelle Beaver advised that the commission was meeting later today.**

**JNET – Eric Webb mentioned that death notifications have been down since April 2012. They are working with Berks County on bench warrant and photo**

services. They have revised Lehigh and Northampton counties notifications. Eric stated that if any counties are looking to revisit notifications he would oblige. JNET is working with DPW on a program integrating unit and will be able to utilize some low level information. The Department of Labor is concerned about defendants receiving worked compensation and unemployment while in custody. JNET is working with them to assess prison information. The D.O.L. will provide JNET with employment and employee address information. This is preliminary. It may come up on JNET under additional address search. PennDot emergency contact information did not go live last week but is coming in October/November. JNET is working with AOPC on confinement data. They are testing in Bucks and York counties presently. Eric stated that the Warrant Improvement Project is working through grant funding. JNET Clean is experiencing performance issues. They are looking into it. Eric announced that the next JNET conference is November 28<sup>th</sup> and 29<sup>th</sup>.

**PCCD** – Jim Strader announced his retirement. Jim said that there will be a JAG funding announcement. PCCS is looking into whether there will be a county match. Jim stated that in the future the RIP and IP grant applications will be combined and there will be approximately of 18 million dollars available. It will not be formula based but will be awarded on performance. Jim also announced that there will be Megan’s Law Registration Funding.

**Pennsylvania Commission on Sentencing** – Carrie Peters announced that the 7<sup>th</sup> Edition Guidelines have been proposed by the commission. If the General Assembly accepts them the new guidelines will be effective December 28, 2012. Carrie listed the Sentencing Commission’s training schedule. Carrie discussed the issues of risk assessments and Senate Bill 100 regarding changes in eligibility for County IP, SIP and boot camps.

**PBPP – Probation Services** – Bill McDevitt mentioned that he has spoken to most counties regarding his electronic monitoring report. Bill briefly discussed the 2011/2012 funding – 32% in Grant-In-Aid and 35.3% is supervision fees

**PBPP – Interstate** – Margaret Thompson and her staff were in Madison, Wisconsin for the National Conference regarding Retaking Rules issues. In regards to expedited reporting instructions they will not change rules nationally. There was an agreement that cases extended solely for cost do not need to be supervised. The time frame for closing cases must be within 10 days of max date. Margaret stated that the definition for resident is very confusing for everyone. ICOTS will be going to SCI’s.

**PBPP – Legal** – No Report

**PBPP – Training** – Gary Young reported that the Basic Training Academy is in session.

**VII. Unfinished Business – None**

**VIII. New Business –** Sally asked for more counties to participate with presenting at the BTA

**IX. Presentation –** Rita Reynolds, CCAP, Rita conducted a 1 ½ hour presentation on the County Criminal Justice Unified Case Management System.

**Adjournment – 3:00 pm**

**Attendance Roster – None**

**Respectfully Submitted**

**Michael W. Raith, Esq.  
Secretary**