

**General Business Meeting  
June 8, 2012  
Toftrees Golf Resort and Conference Center  
State College, PA**

**I. Introduction**

The June 8, 2012 Business Meeting of the County Chief Adult Probation and Parole Officer's Association of Pennsylvania was called to order at 9:05 am by Sally Barry, President.

**II. Officer's Report**

- **President** – President Barry discussed presenter ideas for the conference. Mark Wilson announced that Life Management Associates would present on Diversity and Managing Grief. Sally asked for ideas, Sean Ryan mentioned Justice Reinvestment as a possibility. Sally talked about the need for a strategic plan. She mentioned that there were three (3) proposals and the differential in pricing. The Executive Board in recommending the Davidson Group. Chris Murphy asked if this is budgeted. The answer is no. Joe Mecca asked if we need that many hours? Mark Wilson said it looked the best to him. Sally stated CCAP revenue would absorb the cost. Tom Shea stated that it may be less time and therefore less cost. A motion was made, seconded and unanimously approved by the membership.

Bob McCollough discussed the letter he sent to Gov. Corbett. He said in H.B 75 the retroactivity was removed. Bob said we "have been at the table." Bob has been at many meetings. Bob is on several boards, sub committees and the Communication Committee. Bob said probation offices would register probation and intermediate punishment cases. The Board will handle state cases and DOC does state inmates. This is not law yet. Bob also asked the Governor to restore the 5% reduction in Grant-In-Aid. Bob and Sally sent a letter to Chairman Pottieger regarding an estimated 1.3 million costs if retroactivity not removed from the House Bill. There was a discussion regarding ARD cases but since they are not convictions they are not part of the Act. Bob stated the association sent a Letter of Support for Department of Justice Grant for Cognitive Thinking.

Sally discussed the Chief's Association website. The contract with the webmaster has expired. Cory and Ed from Blair County offered to be our webmasters in exchange for association memberships and conference registration fees at a cost of approximately \$350.00 per year. Sally asked for a motion to allow them to be webmaster. A motion was made, seconded and unanimously approved by the membership.

Sally stated that CCAP asked for ½ of Supervision Fee Funds be sent directly to them. The matter has now been put on hold regarding supervision fee changes.

Bob McCullough is on the State Restitution Task Force. They are discussing what changes can be made to enhance restitution. Bob mentioned Vermont has a \$5.00 fee for every offender to establish a fund, we currently have Crime Victim's Compensation Fund but it's not for every victim.

Bob stated that we now have a seat at the table for Justice Reinvestment Task Force. It is a positive step forward. They are listening to us and making recommendations. There has been a lively discussion on reimbursement measures. Sean Ryan added that Mark Pelka has great intentions and is connecting the dots. Sean said one recommendation is to expand funding to reduce recidivism. They are looking at four (4) areas: help law enforcement deter crime and support victims, expand local resources to reduce recidivism, reduce inefficiencies of CCC's and CCF's.

Bob discussed that the association has bond insurance in the amount of \$25,000.00.

Bob and Sally mentioned that H.B. 61 extends the time to 48 months for collection agencies to pursue costs.

- **Vice President** – Mark Wilson announced that we have a seat for the APPA.
- **Secretary** – Michael Raith asked for a motion to accept the March Minutes as circulated. A motion was made, seconded and unanimously approved by the membership.
- **Treasurer** – Nancy Xavious stated that last quarter the expenses were \$18,054.00 and the deposits were \$19,752.00. The association has a fund balance of \$115,113.50. We are still looking for vendors for the conference.
- **Executive Director** – Bob McCullough has been to 26 meetings and has been very involved. We have a signed contract with CCAP for \$18,000.00

### **III. Committee Reports**

**Firearms** – Michelle Beaver stated that there will be a survey on whether the commission should do a M.O.U. with all counties.

**Legislation** – Carl McKee briefly discussed Act 39 – New DUI law and whether or not it applies to minors over 18 years of age.

**Standards** – Chris Murphy has been at the table. Chris announced that audits will start in July.

**Training – No Report**

**Intercounty – No Report**

**Program – No Report**

**By Laws – No Report**

**IV. Presentation**

Justin Lehman, Department of Public Welfare discussed Act 22; which is drug testing for cash applicants and recipients who have been convicted of a felony drug offense in the five (5) year period prior to the date of application or is on probation for a felony conviction for a drug offense. They have a Pilot with three (3) counties. They will be adding three (3) more counties. So far in Northeast PA, there have been only 24 applicants who have taken drug test. One (1) failed and one (1) refused.

**V. Agency Updates**

**JNET** – Eric Webb reported on the Maryland Information Sharing and the next steps for out of state notifications. JNET is still moving in the direction of internet access. Currently awaiting PennDot approval. Eric is hoping to have JNET Mobile Application out next week. Eric displayed ERI electronic reporting status. So far, there are 3 counties, Philadelphia, Berks and Cambria on ER2P. Eric discussed county jail ERI as well. We have access to LEJIS Police Management System. Southeastern PA is well covered. Eric reported that JNET background checks application is being built in pilot presently.

**CCAP** – Rita Reynolds announced that over the last 2 years the data quality project finished up with 33 counties in first round. There were improvements in data quality of 169% for jails, 212% for Adult Probation and Parole and 262% for District Attorneys. There unified case management, which consist of DA's, Probation and Jail is bring piloted in 6 counties. The DOC just announced an RFP to build a new system with Microsoft Platform. Rita discussed that for problem solving courts they are trying to avoid redundant state data entry. CCAP will make a presentation at the fall conference.

**Pennsylvania Commission on Sentencing** – Carrie Peters announced that there were four (4) public hearings held and one (1) scheduled for September for Guideline revisions. The Sentencing Commission will wait until then to adopt new Guidelines. Some of the changes will be new offense gravity scores, use school enhancements, adding Walsh Act offenses and Tier information as well as synthetic marijuana and bath salts. Carrie mentioned SB 100 which mandates M3 or lower offenses not eligible for SCI's. Carrie discussed the Hope Program as not being mandatory but does relate to revocation of probation. They have extended the age until forty (40) years to be eligible for Boot Camp. For RRRI M3 simple assaults are eligible. The 2011 Annual Report is due to be released. The last spring scheduled training in next Wednesday.

**PBPP – Probation Services and Training** – Bill McDevitt introduced two (2) Parole Managers – Sarah Halicki (West) and Adam Alamo (Central). The audit cycle will begin in July. Bill stated that the Annual Statistical Report will be published in July. The next BTA is scheduled for September 10<sup>th</sup> at the Holiday Inn East Harrisburg. Bill announced that there will be a training on Bullet Proof Mind, June 18-20<sup>th</sup>. Bill discussed the Justice Reinvestment Initiative and said that the Chairman wants to form a work group to establish performance measuring and effective supervision. Bill stated that for fiscal year 11/12 the award letters should be going out for second half for supervision fee reimbursement. The 12/13 Grant-In-Aid is \$16,222,000.00 which consist of \$16,150,000.00 for salaries and \$72,000.00 for training. The Grant-In-Aid packages will go out around June 22<sup>nd</sup>.

**PBPP – Interstate** – Margaret Thompson announced that the state council meeting was held on April 30<sup>th</sup>. The fee remains the same at \$100.00 which goes to the counties. On June 14<sup>th</sup> the Eastern Region will hold its meeting to discuss issues/changes. Margaret discussed the misdemeanor rule that one (1) year or more supervision plus one (1) qualifying offense, she is looking for change. Margaret mentioned that the commission was audited again and passed. Margaret asked to please check for Bike Rally notifications and deny travel permits.

**PBPP – Legal** – No Report

**PCCD** – No Report

**FETC** – No Report

**VI. Unfinished Business** – None

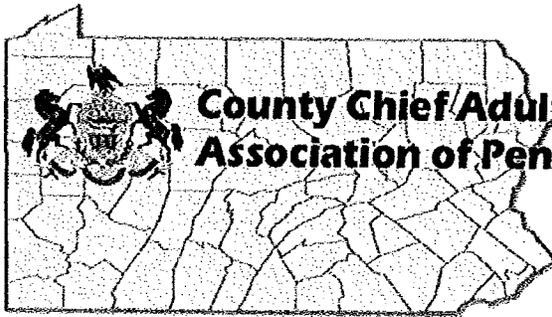
**VII. New Business** – None

**Adjournment** – 2:00 pm.

**Attendance Roster** – See Attached

**Respectfully Submitted**

**Michael W. Raith, Esq.**  
**Secretary**



**County Chief Adult Probation and Parole Officers  
Association of Pennsylvania**

**June 8, 2012  
Sign in Sheet**

<u>Name</u>	<u>County or Agency</u>
Mark Wilson	Lancaster Co Ad-It Probation
Audrey Rakow	Lebanon Co. Adult Probation
ANDY HATHORN	ELK CO PROBATION
John Thomas	ELK Co. Probation
Ron Scoran	Cambria Co Probation
Joseph Mecca	Lackawanna County ADULT PROB
Craig Wise	Greene Co. Probation
Chad Libby	Dauphin County
Jim Gunderman	Dauphin County
Carrie Peters	PCS
Regina Himes	Armstrong Co. Prob
Cory Seymour	Blair Co.
Ed Garland	Blair Co.
Tom Shea	Blair Co.
Margaret Thompson	PBPP- Interstate
DAWN BLASKA	PBPP- Interstate

JUDITH CUPERNALL	PBPP INTERSTATE
Michael Vecchio	Luzerne County
J. J. Wondolowski	NORTH'D Co.
Tim Heitzman	Northumberland Co.
John Richmond	Schuylkill County
FRED KUSTWARA	Schuylkill County
Math Pierre	Crawford County
Christopher Murphy	Chester Co
SEAN RYAN	BUCKS CO.
NANCY XAVIOS	BERKS CTY
michael Barth	Delaware County
CHRIS PAWLOWSKI	DELAWARE COUNTY
Ann Marie Egizio	Lehigh County
Jim Miller	Montour Co.
Kim McLaughlin	Somerset County
Jayne Smail	Clarion Co.
JAMES JEWELL	Lawrence Co.
Jason Foltz	Clinton Co.
JEFF SHAW	ERIE
Jim Chapman	Wayne
LISA Redden	Clearfield
Tom Dougherty	PBPP
Sandy Halicki	PBPP
Adam Alamo	PBPP
William J. McDevitt, Jr	PBPP
Kim McCaffrey	Allegheny Co.
Bruno Meclite	West. County

Dan Miller

Fulton Co.

Dan Hoover

Franklin Co.

Neil Burkholder

Adams Co.

Laura Rawland

Adams Co.

DAVE Stager

Tioga

Ivann Johns

Lycoming

Gita Beeples

CCAP

ERIC WOOD

JNET

David Barry

Lebanon