

General Business Meeting
December 11, 2015
Toftrees Conference Center
State College, PA

Attendance: Bob McCullough, Sally Barry, Mark Wilson, Paul Ruffner, Audrey Rakow, Amanda Moore, Cory Seymour, Margaret Thompson, Sandy Halicki, Troy Foraman, James Caccimelio, Jayne Smail, Ann Marie Egizio, Gretchen Anderson, Michael Shrauden, Sharon Bold, Michael Gordon, Dave Stager, Troy Foraman, Michelle Hair, Joe DeStefano, Darby Shristlieb, Rita Reynolds, Carrie Peters, Lisa Redden, Steve Barnett, Gary Seefeldt, Frank Scherer, Paul Markiewicz, Rich Worley, Carl McKee, Bob Williams.

Meeting called to order by President Sally Barry at 9:06 a.m. with Pledge of Allegiance.

President's Report: Sally Barry called the meeting to order at 9:06 a.m. She has served on the Executive Board for twelve years, and emphasized that continued and sustainable effort is needed to accomplish the goals that have been established and the outcomes will be best achieved by teamwork. Sally will remain on Executive Board as member-at-large.

Vice-President's Report: Mark Wilson reviewed the Pa Chief's Association Conference Survey which is attached for review.

Secretary's Report: Paul Ruffner presented the meetings from the minutes from the meeting on September 23, 2015. Motion made by Carl McKee and seconded by Mike Gordon to accept minutes. Motion passed.

Treasurer's Report: Bob McCullough presented budget (see attached) with a balance in the account of \$90,516.80. Vendors were charged \$15,900 and 102 registrants attended State Conference. Motion made by Bob Williams and seconded by Mike Gordon to accept the Treasurer's Report. Motion passed. Motion made by Carl McKee and seconded by Dave Stager to **increase registration fees for the 2016 Conference from \$150 to \$175. Motion passed.**

Election of Executive Board Officers: Nomination Form was announced by Executive Director McCullough. Nominations are as follows: Mark Wilson, President; Chris Murphy Vice-President; April Billet-Barclay, Secretary; Cory Seymour, Treasurer.

Bob discussed DUI Treatment Compliance (in compliance with AOPC, Penn Dot, D@A Commission). Cited *Commonwealth vs. Thomas*, a Franklin County case which states a BAC of

>.16 needs a full drug and alcohol assessment prior to sentencing. Forms need to be completed on SGS Web to capture treatment information.

The Auditor General is doing fiscal audits of Adult Probation Departments.

The General Membership meeting scheduled for March 25, 2016 is Good Friday; it will be rescheduled.

The Restitution Task Force announced Senate Bill 130 passed; offenders must do community service as ordered and may not make a payment in lieu of service.

AGENCY UPDATES

CCAP: Rita Reynolds reported that three meetings a year are attended by her staff and the County Commissioners Association and their fall conference to generate and maintain support for the UCM efforts. Issues discussed included:

- Security issues with County IT professionals
- Concerns addressed through the Help Desk
- Working with Millennials (Capstone Project)
- DA's offices in Allegheny and Dauphin Counties and unifying data so less redundant
- JNET transfer data on hold because of lack of state budget
- JRI-2 : UCM will share data as part of JRI if sign-off and accomplishes state objectives
- JNET needs to connect with IE II
- Universal search option will be available in April, 2016

COMMITTEE REPORTS

EBP Committee: Sally reported on the Independent Contractor Agreement that is utilized by the Pa Council of Chief Juvenile Probation Officers to facilitate Evidence-Based Practices and draft an action plan document supported by The Carey Group (see attached document). January 11, 2016 is next meeting of this committee.

Firearms Committee: The November meeting was cancelled; no Executive Director has been appointed.

Training Committee: Dave Stager reports that nineteen new chiefs have been appointed in the past 24 months; there is an implicit need for Supervision Leadership Training. Also, Evidence-Based Practices needs enhanced in the Basic Training Academy curriculum.

Legislative Committee: Carl McKee addressed Community Service Bill that requires service and no payment in lieu thereof. Also, Motion made by Jayne Smail and seconded by Mike Gordon to have emails sent to the Chief's association on time sensitive issues so that the Executive Board can issues statements to the Legislation on proposals that affects County Probation Department policies, income, and procedures. Motion passed.

Grant-in-Aid Committee: Waiting on state budget movement.

Inter-County Transfer: Nothing to report.

Program Committee: Vendors will be contacted in March and April for 2016 Conference.

Technology Committee: Nothing to report; a new chair for this committee is needed.

Presentation: Penn State Justice and Safety Institute

Joe Destefano and Ted Shumaker have trained over 1500 supervisors in leadership, corrections and law enforcement. See attached. There are grants available to have staff attend National Institute of Corrections training. If interested in training staff, they will present in local areas.

AGENCY UPDATES

PBPP- Interstate Services Margaret Thompson reported that Leo Dunn and Judge Kirkland on now on board. In February, 2016 there will be new trainings on WebEx with national office. Also, trainings will be available with the Basic Training Academy for one session for those in need of updates/training. Finally, Connecticut is not accepting Parole cases.

PBPP-Probation Services: Sandy Halicki reported that the timeliness of the annual audits in flex due to a lack of a state budget.

PBPP-Training Committee: No report

PA Sentencing Commission: Carrie Peters reported that the 2015 SGS web sentences have been entered. There is report for missing SID numbers and pending cases. In 2016, probation departments need to report revocations on SGS Web for county probation violations, County IP sentences, and State IP sentences. Parole cases are not programmed yet. This applies to docketed 2016 cases going forward. There is no longer a need to report SS#'s in SGS web. It has been reformatted to require docket number, OTN and SID.

The *Risk Instrument* for Judges at the time of sentencing is still being researched. Philadelphia, Blair, Allegheny, Westmoreland are pilot counties for a 2016 beta test.

The sentencing website includes 2014 annual report and Sentencing Guideline Amendments (enhancements).

JNET: no report

PCCD: no report

NEW BUSINESS

The Attorney for the Chief's Association, Bill Smith, is now practicing with *Spilman*. A motion was made by Mike Gordon and seconded by Bob Williams to retain his services. Motion passed.

Sally reports that the Chief's Association has been present from day one on the JRI-2 initiative with PCCD and DOC that focuses on "front-end" services (County probations and pre-trial services). JRI is interested in evidence-based practices as well.

Agencies and committees may voluntarily submit reports prior to the General Business meeting.

There are vacancies on the Firearms Commission. The Executive Director Position was offered to a candidate but a salary was not approved. Pam Witmer is on medical leave. A motion was made by Cory Semour and seconded by Dave Stager to send a letter to the Firearms Committee regarding a status update on the new scoring proposals. Motion passed.

OLD BUSINESS

Sally Barry read an email from Director Don Neill, Beaver County to reiterate his opposition to the new firearm qualification scores. Motion made by Paul Markiewicz and seconded by Steve Barnett to rescind new qualifications scores and make it more in line with what is required of the PBPP. Another letter was to be addressed to the Juvenile Chief's Association. A motion was made by Carl McKee and seconded by Steve Barnett to state Chief's Association opposition to new scoring system and recommend to the representatives of the Chief's Association to vote in line with the these objections. Motion passed.

Meeting adjourned at 12:36 p.m.

Respectfully Submitted,

Paul L. Ruffner

