

**General Business Meeting**  
**June 21, 2013**  
**Toftrees Golf Resort and Conference Center**  
**State College, PA**

**I. Introduction**

The June 21, 2013 Business Meeting of the County Chief Adult Probation and Parole Officer's Association of Pennsylvania was called to order at 9:05 am by Sally Barry, President. All attendees stood and recited the Pledge of Allegiance before the American Flag. Sally introduced the new Director and Deputy Director in York County and the new Deputy Director in Delaware County. Everyone was asked to introduce themselves and identify which agency they represented.

**II. Officer's Report**

- **President** – Sally discussed the Fall conference in September regarding the training and the topic of Evidence Based Practices. The conference announcement has already gone out in the mail. There is a biography on Mark Carey, presenter attached. A survey will be sent out next week to gauge where each county is with Evidence based Practices. The survey was designed by Sara Rankin, Lancaster County and the Executive Board. A report will be developed through the responses. A motion was made to hold the conference at Toftrees, seconded and unanimously approved by the membership. Chad Libby discussed compliance issues with Adam Walsh Legislation. Any issues contact Lt. Todd Harmon, Pennsylvania State Police. Chris Murphy discussed whether prisons/SCI's will do registrations if a defendant is already there? It's an issue. They will look into it. Sally mentioned the response letter from Gov. Corbett regarding our concerns with Grant-In-Aid stagnation. Basically, he thanked us for our letter with no addition information.
- **Vice President** – Mark Wilson discussed justice reinvestment annual report on recidivism and revocations. The next step is to send to the Governor's Advisory Board. Bill McDevitt answered Mark's question about measuring recidivism and revocation. Michael Raith asked how revocations will be counted i.e. 5 multiple revocation on same defendant/case counted once? There was a discussion with no clear answer. Mark informed the membership that he will attend the APPA Conference in Inner Harbor July 28-31<sup>st</sup>.
- **Secretary** – Michael Raith asked for a motion to accept the Minutes from the March 15, 2013 General Business Meeting. A motion was made, seconded and unanimously approved by the membership.
- **Treasurer** – Chad Libby announced that 46 counties have already paid their annual Association Assessment. Total revenues so far are approximately \$51,696.25 and the account balance is currently \$92,477.08. The conference revenues will be coming in to the Association in July and August. A motion was made to accept the Treasurer's report; it was seconded and unanimously approved by the membership.



2013 CCAPPOA Budget Report JUNE  
 CCAPPOAP June 2013 Report.xlsx

- **Executive Director** – Bob McCullough said that there are 144 members of the Association. The breakdown is 58 full members and 86 associate members. This is the largest ever in association history. During the 2<sup>nd</sup> quarter of the year so far, Bob has attended 17 meetings, visited 7 counties, the Southeast and the North Central Regional Meetings. He is looking to develop Regional Teams throughout the State.

### III. Committee Reports

**Program** – Cory Seymour stated that four (4) vendors have already paid so far. Cory asked everyone to spread the word if anyone knows of vendors interested in putting an Ad in the program.

**Legislation – No report**

**Training** – Dave Stager has stepped up to chair this committee. He has been having discussions with Greg Young, PBPP. Sally mentioned NIC Management Training. Mark Wilson said he went to Executive Excellence Training. It was one of the best courses he went to.

**Standards – No Report**

**Inter-county** – Sally stated that the committee teleconferenced and discussed six month D.U.I. sentences, Adam Walsh and DNA issues and the UCM in regards to eventually transferring cases electronically.

**Firearms** – Michelle Beaver announced that Long Gun Training and that backup hand guns must be registered and used during training with commission.

**By Laws – No Report**

**Technology** – Bruno Mediate and Rita Reynolds stated that Westmoreland County is in data clean up. The committee discussed Sex Offender issue and information for the Associations website.

### IV. Presenters

**Pennsylvania’s District Attorney’s Association** - Richard Long, Executive Director spoke to the membership. He represents the 67 elected DA’s and 1200 Associate members. Their Association was established in 1912. They work on Legislation and work with groups for the improvement of the criminal justice system. Since the Sandusky case they have focused on child advocacy centers. He asked if we had SORNA issues. He says they have worked on the same issues with the state police and the Attorney General’s Office. Sean Ryan asked if they have a formal JRI position. He stated that “they are following it and hope it

works.” Sean asked if the DA’s association would work with our association regarding increasing funding. The answer was that “they want the right amount of funding – so yes.” Mark Wilson said that his DA has fought for him in his county. There are about 240,000 on county probation. Michael Raith asked Bill McDevitt how many on PBPP. The answer was 37,000. Sally mentioned that many don’t know what county probation does so we want to have a better understanding of what their association does. Do they offer training in Probation and Parole Law? Mr. Long answered “not really.” It would be something to look at. Margaret Thompson stated that the DA’s need to know and understand Interstate Compact better, especially regarding transferring cases and retaking defendants. Margaret stated that the commission would provide training to their association.

**Pennsylvania Commission on Crime and Delinquency (PCCD)** - Linda Rosenberg, Executive Director discussed funding the EBP survey, presentation of Mark Carey and follow up. PCCD is looking at outcome measures. Linda mentioned some of their current initiatives: Empowering Communities through Collaboration, Strategic Planning for CJABS, CJAB Data Dashboards, and Communities that Care. Linda stated that they are looking at how many individuals being served. PCCD is also continuing their funding for protecting and supporting crime victims through STOP, VOJO, RASA and the Savon System. They are working with CCAP and the UCM Project. PCCD is working with JNET and the Feds through sharing arrest information with border states. PCCD supports a lot of trainings for both the DA’s and PD’s Associations. PCCD is looking to partner with our Association and to help support what we want to do and not tell us what we have to do. There are many workshops and trainings coming up. Linda mentioned that some doing great work with Re-Entry.

**Teen Challenge** – Dr. Joseph Batluck said that they have the very best drug and alcohol program. Teen Challenge was established in 1958 in Brooklyn, New York. They are licensed by the PA Dept. of Health. He stated that they have an almost 80% success rate because of their long program format – 12 step model. The program is approximately 14 months long. Dr. Batluck stated that they are an unapologetically faith based program. Their funding comes from individuals, churches and self-revenue. There is an application fee of \$750.00 but may be waived. They have a Workforce Development Program. Residents are in a 4 month “New Man” program in which they learn skills in warehousing/manufacturing. They provide outreach work with families and prisons. Rev. Joel Jakubowski discussed his history of addiction and healing. He stated that 47% of staff are graduates of their program.

- V. **Collections in Lancaster & Lebanon Counties** - Suzanne Miller, Fiscal Supervisor in Lebanon County discussed their collections and disbursement unit. Their collections division reviews offenders payment plan and delinquency history, contacts and communicates with offenders and schedules offenders for court. They do not allow for community service in lieu of cost. The collection rate has increased dramatically and the unit is self-funded. Mark Wilson discussed his program in Lancaster County. Their collection unit was established

in 2001. Along with Supervision Fee they also have an Administrative Fee. They started with 3 probation officers, now have 4 probation officers, 3 account clerks, 1 manager and 1 supervisor. This unit is upfront in main entrance of department building to enhance collections.

## **VI. Agency Reports**

**CCAP** – Rita Reynolds discussed the UCM, CCAP and Data Quality updates. She provided handouts for DQ/UCM. Rita announced project planning. Rita said that major data cleanup is the “fun part” because of poor code tables. Their Go-Live goals are to still be able to do business as usual. They will be onsite for multiple days, etc. They were invited to apply to the PCCD to Fund Project. There are 13 counties Live on web portal. She discussed the schedule for the remainder of the year. On June 30<sup>th</sup> 5 counties Go-Live on UCM Probation. The JNET watch list went live. Court case is in development. All counties must use ADFS for security.

**PBPP – Probation Services** - Bill McDevitt – See attachment



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CCAPPOAP WJM.doc

**PBPP – Training** – Greg Young announced the upcoming training schedule for 2013.

**Interstate** – Margaret Thompson informed the association on the upcoming Interstate Compact meeting in Boston and indicated that it was a voting year. There are proposed rule changes – regarding misdemeanors, which isn’t good for PA and regarding retaking violent offenders with 1 violation may get stricken. The national office offers multiple trainings through Web Ex.

**JNET** – Eric Webb indicated that JNET notification has been tested and is being installed in several counties that have the UCM. Additionally, the ERII and ER2P systems are being tested. Eric briefed the association members on the JNET conference just held in State College, PA.

**Sentencing Commission** – Carrie Peters announced that the Sentencing Commission adopted amendments to the 7<sup>th</sup> Edition Guidelines at their June 6, 2013 meeting. They will be published in the Pennsylvania Bulletin on Saturday, June 29 and if not rejected in 90 days, will become effective on September 27, 2013. The amendments were due to recent legislative changes and are as follows; Criminal Gang Enhancement which applies to crimes of violence and PWID when committed in association with a criminal gang. The enhancement adds 12 months to the upper and lower limit of the guidelines. Third Degree Murder of a victim younger than the age of 13. The enhancement adds 24 months to the upper and lower limit of the guidelines. New sentencing recommendation applies to juveniles convicted of Murder 1 and Murder 2. The starting point is the mandatory minimum. Other changes OGS assignments and any corrects needed

from the 7<sup>th</sup> Edition Guidelines. Carrie thanked the members who took part in a SGS Web Questionnaire that was sent to all counties. PCS is compiling a summary to send back to each county and will complete a report to be posted on our website from the information submitted. In other news, the commission is in the process of hiring 2 additional Sentencing Policy Specialists, one in the east and one in the west to work with Helene and Carrie. They will be responsible for data quality issues related to SGS Web as well as the other new areas the Commission has acquired such as county parole guidelines and revocation guidelines. We anticipate two positions to be filled in July.

**VII. Old Business – None**

**VIII. New Business – None**

**Adjournment**

**Attendance Roster – See attached.**

6/21/13

<u>NAME</u>	<u>County/Agency</u>	<u>JACKET SIZE</u>
Mark Wilson	Lancaster Co. AP	L
Suzanne Miller	Lebanon Co.	
David Hartman	Armstrong Co	M
Carl S. MCKER	WARREN Co	XXL
Michael Vecchio	KUZELNC	M
LINDA ROSENBERG	PCCD	L
DAVE STAGER	Tioga	XXL
Cornie Peters	PCS	
April Ballet Buef	York Co	<sup>M</sup> L
Michael Stough	York Co - L	Andy Novak - L
Lisa Redden	Clew fields	(will let you know if attending)
Jim Gunderman	Dauphin Co	L
MICHAEL SHRAUDER	DAUPHIN Co.	L
Tom Shea	Blair Co	XXL
Cory Seymour	Blair	XXL
ED GARLENA	BLAIR	XL
Joe Dagleir	ELK	XL
Andy Hathorn	ELK	XXX
Michelle Beaver	Juniata	S
Tom Scoran	Cambria	S
RON SEYKO	Allegheny	L
Michael Barth	Delaware	XL
Danielle Hibberd	Delaware	L
Thomas Young	Centre	XL
Margaret Thompson	PBPP-Interstate	L
DAWN BLASKA	PBPP-Interstate	
Bita Reynolds	CCAP	
Tom D'Amortv	PRPP	L

<u>NAME</u>	<u>COUNTY/AGENCY</u>	<u>JACKET SIZE</u>
Jim Chapman	Wayne	TALL XXL
William T. McDevitt JR.	FBPP	L
Greg Young	PBPP	XL
JAMIE JENDERSEK	Lawrence Co.,	XL
Jason Foltz	Clinton Co.	L
JEFF SHAW	ERIE	L
Kevin John	Duquesne	M
ERIC WEBB	UNET	XXL
Bob Williams	BERKS	XL
John Sikora	Lehigh	XL
Jim Miller	Montour	XL
Judy Shoemaker	Franklin	
Dan Hoover	Franklin	XXXL
Dan Miller	Fulton	XL
Laura Rowland	Adams	S
Shawn Miller	Adams	
Bruno Mediate	Westmoreland	XL
SEAN RYAN	BUCKS	XL
Chris Murphy	Chester	L
Chad Libby	Dauphin	L