

12/9/2016

## County Chief Adult Probation and Parole Officers Association of Pennsylvania

General Business Meeting

December 9 , 2016

Toftrees Conference Center

State College, PA

**Attendance:** Chris Murphy, Mark Wilson, Cory Seymour, Amanda Moore, Frank Shearer, Jon Ridge, Karen Lebar, , Alysha Firestone, Regina Himes, Meredith Lurin, Chadwick Libby, Gretchen Anderson, Michael Shrauder, , Michelle Beaver, , Ann Marie Egizio, Eric Leydig, John Argento, Tom Dougherty, Don Neil, Robert Merwine, , Eric Alwine, , Steve Barnett, Audrey Rakow, Sally Berry, Tony Fabelo, Allison Martin, James Caccimelio, Brian Updegrove, Tim Heitzman, Sandy Helicki, Bob Williams, John Scolastico, Margret Thompson, Carrie Peters, Donald Overmoyer, Dan Hoover, Daniel Miller, Drew Washabaugh, Sean Ryan, Darby Christlieb, Vicki Saylor, Todd Harpster, Michael Vecchio, Jeff Angradi, Steve Houlouse, Laura Rowland, Greg Young, Carl McKee, Ed McCoy, Tracey Gordon, Paul Ruffner, Jennifer Rager, Pam Scoran, James Caccimelio, Carol Braceland, Leonard Hahn, William Burrell

**Meeting Called to Order:** December 9, 2016 at 9 a.m.

**Presidents Report:** Mark Wilson

Review of September's Conference.

- a. Large majority reporting that they were very satisfied.
- b. Review of suggestions for 2017
- c. 2017 conference to be held at Toftrees Conference Center

**Vice-Presidents Report:** Nothing to report.

**Treasury Report:** Corey Seymour

1. Distributed 2016 and 2017 budget to all members.
  - a. Currently \$212.62 over budget
  - b. Expecting \$1500.00 to \$2000.00 in revenue.
2. Proposed expenditures for 2017 are \$109,429.00
3. Motion passed to approve 2017 budget.
4. 54 Counties have paid their assessments
  - a. 61 Chiefs have paid for a full membership.
  - b. 77 Associate members have paid.
5. \$37,924.00 cost of 2016 conference with a loss of \$2,249.00.
6. Current balance in the association bank account is \$83,949.
7. Cory Seymour has proposed that the association get a Rewards Type Credit Card in order to earn 1,2 or 3% cash back.

- a. Insurance is carried up to \$100,000.00 to prevent any chance of embezzlement.
- b. Mark Wilson to contact bank in reference to credit card.

**Secretary Report:** Nothing to report.

**Executive Director Report:** **Robert McCullough**

1. Bob recommends that people looking to attend 2017's conference book their rooms as soon as possible.
2. During the 4<sup>th</sup> Quarter of 2016 Bob attend 17 meetings on behalf of the Chiefs Association.

### **Committee Reports:**

#### **Presentations:**

**Firearms Committee:** **Michelle Beaver**

1. Currently the Firearms Commission is short by three commissioners. They will be short by four soon if the Governor doesn't appoint another member.
  - a. This would prevent any further meeting of the commission, no quorum.
  - b. 9 candidates were submitted more than a year ago to the Governors Office.

**EBP Committee:** **Bill Burrell**

1. Attended CCAP conference with Sally
2. Will be attending statewide conference.
3. Budget being developed
4. Working with rural counties on their particular challenges.
  - a. They held a summit meeting in October.

#### **Chad Libby**

1. He held the 5<sup>th</sup> in line of EBP meetings
2. They are working on developing a DUI-Risk Assessment
3. CRN being updated there is a possibility of adding a risk assessment to the CRN.
4. The committee is hoping to establish best practices for all risk assessments.

5. Their was discussion of using a Risk and Needs Assessment in place of a PSI in certain circumstances.
6. Their was a review of the survey previously sent out by the EBP committee. Copies of survey can be obtained by emailing Chad Libby.

**Training Committee:** No updates.

**Legislative Committee:** No updates.

**Program Committee:** No updates.

**Grant-in-Aid:** Next meeting to take place in January 2017  
They are studying the results of the PCCD's EBP Grant.  
The committee is looking for one new member.

**Technology Committee:** No updates.

**By-Laws Committee:** Currently the only member is Darby Christlieb, he is lonely and would like some company.

## **State Agencies:**

### **Firearms:**

#### **Joe McLaughlin**

1. New Course of Fire
  - a. Will be emailed the week of December 12<sup>th</sup>.
  - b. BTA of Firearms will be extended by ½ day to a total of 5 days long.
  - c. This will require all officers to bring an additional 200 rounds bringing the total to 1200 for the entire program.
2. In-House Basic Training Academy
  - a. Your evaluator cannot be from your county.
  - b. All details to be sent to the Administrative Assistant at the Firearms Commission.
  - c. 2017 there will be 4 basic academies and 2 instructor academies.

- d. Continuing educational courses have been scheduled through July 2017.
- e. New Course of Fire will divide the course into two parts: 150 points in the front half and 150 points in the back half.
  - i. 2017 use of the course of fire will be considered a trial.
  - ii. 2018 the new course goes into effect.

**CCAP/UCM:**

**Alysha Firestone**

- 1. Reviewed staffing at CCAP/UCM
- 2. Review of the counties looking to go live on the UCM.
- 3. Review of new products such as the SNAP function.
- 4. 2017 initiatives
  - a. ORAS Phase II
  - b. Automation of Portal enrollment.
  - c. Awarding of JRI II grants.

**PBPP-Probation Services:**

**Sandy Halicki**

- 1. GIA payments will be made late January 2017
- 2. Supervision Fee payments will arrive February 2017.
- 3. If anything changes with your account let Tom Daugherty at the PBPP know.

**PBPP Training:**

**Greg Young**

- 1. Next BTA to begin January 23, 2017.
- 2. County only BTA to begin April 10, 2017.
- 3. Meeting with vendor to schedule more trainings in 2017.

**Inter-State Commission:**

**Margret Thompson**

- 1. The commission will provide in-house trainings for counties that request them.
- 2. The commission will allow probation officers to come to the commission's office for training.
- 3. Web-Ex Trainings are now available online.
  - a. New rules have not yet been added to web-ex program yet.

4. New Inter-State Commissioner to be appointed soon.

**Sentencing Commission: Carrie Peters**

1. A new Deputy Director was hired by the commission.
2. 3 new sub-committees being formed to review sentencing guidelines
  - a. Offender issues
  - b. Offense issues
  - c. Policy-JRI II initiatives.
3. Risk Assessment fir sentencing still undergoing development
  - a. It will be based on arrests not necessarily convictions
  - b. The info will come from the AOPC.
  - c. Risk assessment is intended to be used on negotiated and open pleas.
  - d. The model is still being tested.
  - e. The intent of the risk assessment is to determine if the defendant is an outlier and more information is needed by the Court to formulate the sentence.
4. All counties were reminded to provide the revocation data as previously instructed.

**JNET:**

**Joe C.**

1. Out-of-State notifications are working with the exception of the State of Virginia.
2. JNET would appreciate any success stories concerning out of state notifications.
3. Medical marijuana ID's will be managed between the State Health Dept., Penndot and JNET.
4. All JNET applications are now mobile friendly.
5. Review of enhancements coming to Virtual Notifications.
6. Review of Inter-County Transfer application. No movement recently.

**PCCD:**

**Bob Merwine**

1. All 20 applications for grants to help with risk and needs assessments were funded.
2. Other EBP grant requests were rejected but may be resubmitted if reworked.
3. JRI-II Meeting was held on December 14<sup>th</sup> at CCAP. It was televised on PCN TV.

**Old Business:**

none

**New Business:**

There has been a request to have case management vendors other than CCAP/UCM to be on the agenda. In March 2017 the vendors will be allowed to present starting at 8 a.m. Regular meeting will still begin at 9 a.m.

**Adjourned:**

11:17 a.m.