

9/17/2014

General Business Meeting  
September 17, 2014  
Toftrees Conference Center  
State College, PA

Attendance: Bob McCullough, Sally Barry, Mark Wilson, Chad Libby, Paul Ruffner, Mike Hansberry, Bob Daugherty, Dan Prichard, Ryan Meyers, Michelle Beaver, Jason Foltz, Frank Scherer, Nicholas Volo, Brendan Harker, Nick Loiancona, Trevor Oates, Paul Markeiwicz, Jeff Shaw, Troy Freeman, Dave Stager, Thomas Young, Amy Peticca, Doug Ritson, Rick Carr, Jim Chapman, Jon Dunsinger, Jodi Tanner, Gary Seefeldt, Laura Rowland, Dan Miller, Drew Washabaugh, John Sikora, Ann Marie Egizio, Jayne Smail, Jim Miller, Don Coleman, Robert Merwine, Carrie Peters, Jen Lopez, Sandi Larson, Chris Murphy, Jim Cortelyou, Tim Heitzman, Ed Garlena, Fred Klunk, William McDermitt, Jr., Carl S. McKee, Jessica Arnold, Marie Bartosh, Michael Gordon, Paul Singlety, Craig Wise, James Kovacs, Michael Climes, Lisa Redden, Steve Barnett, Danielle Hibberd, Michael Raith, Jeff Angradi, Ed Joyce, Matt Reed, Helene Placey, Don Neill, Michael Vecchio, Jahn Argento, Carmen Lopresto, Cory Seymour, Tom Shea, Rita Reynolds, JuAnn Yohn, Vicky Saylor, Gretchen Anderson, Michael Shravoer, Audrey Rakow, Regina Himes, Chris Franceschi, Nicholas Klimowicz, Sandy Halicki, Tom Daugherty

**Meeting called to order** by President Sally Barry at 9:02 a.m.

**Mike Hansberry**, Lancaster County gave a criminal law procedural update from Commonwealth vs. Newman.

**Sally Barry** announced that Luann Yohn, Lycoming County, and Lyle Herr, Cumberland County retired. New Chiefs welcomed were Mike Varner, Cumberland, Jim Cortelyou, Northumberland, Joseph Szeliga, Schuylkill County and Ed McCoy, Lycoming.

**President's Report:** Sally Barry reported on her and Mark Wilson's attendance and presentation at the CCAP conference in August. Presented a break-out session on Probation 101 and received positive feedback from attendees. The Strategic Plan was presented to CCAP with a focus on the availability of funding streams for future opportunities in probation and parole along with the CCAPPA motion from the June General Membership Meeting to pursue a "voice" in Harrisburg. Twenty-five attendees were present for the break-out session, and Sally and Mark have been invited back to the next workshop. Sally noted that members of the Executive Board met with Brinda Prynak from CCAP this morning in pursuit of this goal.

**Vice-President Report:** Mark Wilson reported on the Legislative Budget and Finance Committee interest in updating report on the status of finances in County Probation and Parole

Departments pursuant to the survey that was completed this summer. A report is due by the end of September, 2014. Mark and Bob McCullough attended the Governor's Advisory Committee on Probation in August, 2014.

**Secretary's Report:** Paul Ruffner presented minutes from General Business Meeting on June 27, 2014. Motion made by Tom Shea, second by Bruno Mediate to accept minutes. Motion passed.

**Budget:** Chad Libby presented budget report on expenses and income; current balance of \$93,514.99. Discussion led by Lisa Redden that not all counties are paying assessment fees. Motion made by Dave Stager, seconded by Tom Young to accept the budget as presented. Motion passed.

**Executive Director Report:** Bob McCullough reports that the Chief's Conference shows 98 attendees, 19 vendors with a net of \$28,000. The conference will generate income for the association.

PA Legislature remains in session for 11 days; 4000 bills on the floor for consideration. For example, there are 13 different pieces on Ignition Interlock the PA DUI association is watching this fall. Most likely nothing new will occur until next year.

### **Committee Reports**

- **EBP** Chad Libby reported on the status of the Grant that was covered in presentation yesterday by Jordan Hyatt, JD, Phd., of the Jerry Lee Center at the University of Pennsylvania for Evidence-Based Practices and Workload Analysis. All chiefs are asked to complete the EBP survey.
- **Grant-In-Aid:** report from Chris Murphy. House Resolution 619 is critical to any movement in a positive direction on this monetary issue. Chris noted that Chief John Sikora was instrumental in gaining access to Common Pleas Judges to provide information and education on this issue.
- **Legislative:** Carl McKee reported that restitution bills are pending and have not been moved on in legislation. Ignition Interlock bills are all over the map in terms of increased penalties and increased fines. The CCAPPA wrote a position statement on this issue.
- **Program:** Bob McCullough expressed gratitude to Cory Seymour for his work on the conference program and recruitment of vendors to help fund the conference.
- **Technology:** Bruno Mediate noted vendors using new technology will be addressed in UCM protocols. Luann Yohn updated PBPP Standards on chief's website.
- **Training:** Dave Stager reported that trainings from Valerie Evans with the PBPP have been posted through March, 2015. PAPP is offering training for supervision of Cyber Sex Offender on Oct. 21, 22, 23, 2014.

- **Firearms:** Nick Klimowicz stated that the Executive Director position remains vacant. Contact Greg Young and Shannon Bennett with questions as well as himself. There will be a firearms committee meeting at 1:00 this afternoon. Topics of discussion will include a Certified Firearms Instructor for fall, 2016. Planning a Course 9 that would involve movement and shooting and a force on force certification process. Firearms Commission will inspect commission sponsored events such as county requalification.
- **Bylaws:** No report given and committee has a chair position open if interested.
- **Inter-county Transfer:** Michael Gordon discussed UCM working with 8-9 counties and a vendor to transfer cases through UCM.

**Guest Speaker:** Fred Klunk, PBPP gave a presentation on the Annual Statistical Report. Some highlights include a statewide average caseload of 138 cases with 65% successful discharge rate. Offenders are supervised by County Probation Departments 86% of the time which represents a caseload six (6) times larger than the Parole Board. Also, 90% of counties report using a validated risk assessment instrument. 50% of county and state parolees are employed. Caseload shows increase of 24% across the Commonwealth in the last 10 years; 10% increase in 2013. A statistical report with more detail was distributed to those in attendance.

### **Agency Updates**

**PBPP – Probation Services:** Bill McDevitt reported that Chairman Pottinger resigned and Lloyd White has been appointed Chairman. GIA figures will be \$16,150,000 which is the same as last year. Figures for 2015-2016 look similar to figures for 2013-2014. Funding percentage is 30.8% with a 1% increase in supervision funds; overall funding with supervision funds is 64.6% with a 0.7 decrease overall.

PBPP audits are in the last year of a 3 year cycle. Sandy Halicki says “don’t sweat it.”

**PBPP – Training:** Greg Young announced that trainings in defensive tactics (certified instructors), BTA, interview and interrogation and trainings for Supervisors will be offered this year.

**PBPP- Interstate Services:** Matt Reed reported the ICAOS audit from July 2013 showed an 87% compliance rate and he rated it a “Great Job.” Margaret Thompson will be attending the Basic Training Academy on September 29 for rules training in ICAOS; also Web-Ex trainings in October will be announced. National proposals regarding convictions for DUI and a 2<sup>nd</sup> DUI; March 14 permit inter-state medical care; sex offenders have 5 business days to conduct interviews.

**PA SENTENCING COMMISSION:** Ryan Meyers reported on SGS web updates; a CIP/SIP case can now be entered when DA waives requirements. SID report can be accessed for missing SID’s. There are now Quick Guides on web. Amendment #2 to guidelines for enhancement for sex abuse of a child, arson, aggravated arson and age of sexual assault on child changed to 18 years of age. The commission’s work on risk assessment is ongoing.

**J-NET:** Joe Centurione reported on a new federated search to replace the flexible search option. Also, the public site transitions on Friday, September 19, 2014. There is a mobile policy update and information on a gang initiative. There is also an update on MARIS (Mid-Atlantic Regional Information Sharing).

**CCAP:** Rita Reynolds indicated that Report Training will be offered for three days in November. UCM has put a moratorium on new referrals (no more lives) for 4-6 weeks until all data problems and maintenance requests through the Helpdesk is cleaned up and running smoothly. There will be a user community newsletter in the near future (UCM Connect). Invoices will be mailed tomorrow and a Board meeting is tomorrow as well.

**Unfinished Business:** none

**New Business:** none

Meeting adjourned by President Sally Barry at 12:09p.m.

Sincerely,

Paul L. Ruffner