

**General Business Meeting
March 9, 2012
Toftrees Golf Resort and Conference Center
State College, PA**

I. Introduction

The March 9, 2012 Business Meeting of the County Chief Adult Probation and Parole Officer's Association of Pennsylvania was called to order at 9:00 am by Sally Barry, President. Sally presented a clock to Larry Straitiff for his many years of service to the Association. Larry has been Chief of Jefferson County since February 1979. He was one of the founders of the Firearms Commission (Chairman 1994-2008). Larry also served as Vice President of the Association.

II. Officer's Report

- **President** – Sally attended the APPA Conference in San Diego on behalf of the association. Sally discussed the workshops she attended and met with potential vendors for our conference. Sally presented a slideshow on Discovercorrections.com.
- **Vice President** – Mark Wilson stated that he attended the Governors Advisory meeting on Probation which dealt with the recommendation of the 4th Edition Standards.
- **Secretary** – Michael Raith asked that the Minutes be accepted as circulated. A motion was made, seconded and accepted.
Treasurer – Nancy Xavious announced that a new account has been opened in Berks County. Now Association checks must have two (2) signatures from the Executive Committee. There is a balance of \$114,237.00 and an additional \$3600.00 is being deposited. There was a review of the assessments paid so far from counties. Alere and MedTox continue to make contributions to the Associations.
- **Executive Director** – Robert McCullough said he was glad to be back in the Association after 2 ½ years of retirement. Bob Listed his activities so far for this year. Bob discussed the importance of a strategic plan for the Association.

III. Committee Reports

Firearms – Michelle Beaver talked about the new Training Attendance Policy and Training Injury Form. The Instructor Complaint Form is on the web site, as well as The Armory Policy. Michelle stated that the issue of "What is Probation Officer" will now be part of the training. The commission is now using the new Course of Fire.

Legislation – Carl McKee says he is still studying the new Walsh Act. Bob McCullough mentioned Senate Bill 100. Bob Talked about pending

Legislation regarding supervision fees not going to the State. Linda Laub discussed EMP, credit time issue, discretion of street time issue for PBPP and discussed illegal alien issue.

Information Technology – Carl McKee discussed the CJAB Quality Project.

Standards – Chris Murphy said there was good discussions with the Governor’s Advisory Board, Bill McDevitt and others. He said there has been a healthy give and take. In the February meeting they adopted Standards as reformatted. A motion was made and seconded to accept the new standards. It was unanimously approved.

By Laws – Bob McCullough announced that there were changes to the By Laws in December 2011. Everyone should have a copy. The changes were in regards to proxy voting and the association objectives were changed to a Mission Statement.

Training – No Report

Programs – No Report

IV. Presentations

Lt. Todd L. Harman, PSP, Commander, Megan’s Law Section discussed the new law which is effective December 20, 2012. The law expands the number of registerable sex offenders. The law is presently set to be “retroactive” for all Pennsylvania criminal history. Everyone presently under supervision must be registered within 90 days if they have ever had an offense listed in the Legislation. There was a long discussion on equipment/cost issues and registration sites as well as the impact on the probation departments. There was a discussion on the requirements and Lt Harman provided a list of the requirements.

Joseph Gigliotti, ICE discussed custom enforcement issues and their community outreach program. The agency has approximately 260 employees over three (3) states. Joe introduced three (3) other members of his agency. They discussed their targets and limitations. The agency comes under the Office of Homeland Security. Joe discussed their procedures. He defined “who is an alien”. He discussed their fugitive efforts. Joe discussed the diplomatic immunity issues with some uncooperative countries.

V. Agency Updates

CCAP – Rita Reynolds and Amy Reymeyer discussed the project updates. They displayed the Stearing Committee. The CJ – UCM is moving along. There are problems with separate systems. They are trying to get one location. They discussed the history of their project. Rita listed the pilot counties:

Northampton, Westmoreland, Wayne, Lebanon and Beaver. Rita listed the implementation teams and showed screen shots. Rita stated that the pilot is hosted in CCAP. She talked about the transition requirements and testing dates. Rita discussed the Data Quality Project (NIEMS) and CJIEP.

Pennsylvania Commission on Sentencing – Carrie Peters stated that the guideline revisions should be completed by the end of the year. The commission is identifying Megan's Law Tier offenses under Act 111 of 2011. They are revamping the offense list based on AOPC's list in CPCMS. They are making modifications to the Youth/School Enhancements. There will be a public hearing held this spring. Carrie announced that the deadline is approaching for the final entry of 2011 sentences in SGS web. Carrie announced that Revocation/Resentencing Module was released on November 30, 2011. Carries stated that soon there will be public access for sentencing reports on commission's website based on annual reports from 2004 to 2010. The commission received funding from PCCD to continue work on creating a risk assessment tool for sentencing as required by Act 81 of 2008. They are awaiting the release of the spring edition of the Monitor newsletter. Carrie announced the dates of the 2012 spring seminars.

PBPP – Legal – Linda Laub discussed her interpretation of the retroactivity of the Adam Walsh Act. She believes that it is not retroactive as the state police advised. She will continue to monitor the law. She mentioned that the Chiefs should bring this issue to their President Judges and Solicitors.

PBPP – Probation Services – Bill McDevitt thanked the Association and Governor's Advisory Board for working together on what he believes are very good Standards. Bill stated that at the Board Meeting on March 21st the Standards should be adopted. Bill mentioned that he has two (2) new staff members and audits should begin in July. There will be a three (3) year cycle of 58 Standards per year. The Grant-In-Aid award letter should be out by March 23rd. The total award for 2011-2012 is \$16,223,000.00 (\$16,150,000.00 for salaries and \$72,000.00 for training). This amount should be the same for 2012-2013. There is \$17,313,000.00 in supervision funds. There is pending Legislation for counties to retain all Supervision Fees. There was discussion to notify AOPC in regards to CPCMS.

Linda Laub discussed changes to the Grant-In-Aid agreement 1) change statute citation, 2) liquidated damages clause, 3) ACH payment 4) right to know and 5) salaries.

PBPP – Interstate – Dawn Bhaska stated that the new rules went into effect on March 1, 2012. The victim notification is the biggest change. ICOTS will be audited within the next months. The next State Council Meeting is scheduled for April 30th. Sean Ryan was appointed to Council by Governor Corbett.

PBPP – Training – No Report

PCCD – No Report

FETC – No Report

JNET – No Report

VI. Unfinished Business – None

VII. New Business

Rick Parsons asked if the Associations' Solicitor (Bill Smith) should review the Supervision Fee Fund and Grant-In-Aid regarding conditions. A motion was made, seconded and unanimously approved. Bob McCullough believes the New Law will go through in regards to Supervision Fees.

Carl McKee discussed the issue of transporting. What authority do we have over prisoners and state offenders? Al Sabol asked why we were not at the table when Sheriff's declined and we got stuck with the responsibility.

Sean Ryan is now on the Committee for Justice Reinvestment. Joe Mecca, Mike Cordan, Rick Parsons and others made good valid points regarding there concerns/frustrations.

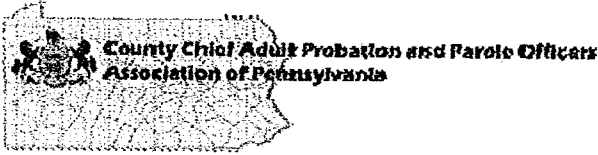
A motion was made to write a letter from the Association to CCAP, The Trial Judges Association, The Governors Offices and The PA Board of Probation and Parole regarding the new Megan's Law regarding the amount of work and responsibility required in regards to retroactivity, no authority over some offenders, unfunded mandates and that it is an impossible task which we are liable to comply. Also, to have our solicitor review our authority. The motion was seconded and unanimously approved.

Adjournment – 2:45 pm.

Attendance Roster

Respectfully Submitted

**Michael W. Raith, Esq.
Secretary**

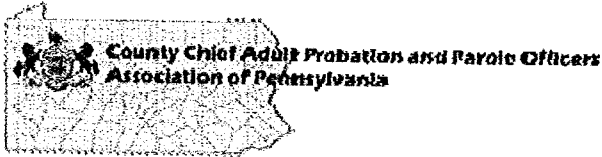


County Chief Adult Probation & Parole Officers'
Association of Pennsylvania

Roster

Date: March 9, 2012

Name	Agency
Mike Yasenclak	Northumberland Co AP
Regina Himes	Armstrong Co AP
GARY ELLIOTT	BUTLER COUNTY
AMY PETRICCA	BUTLER Co. AP
Mark Wilson	Lancaster Co. AP
John Thomas	ELK Co. AP
ANDY HATHORN	ELK CO
DAWN BLASKA	PBPP
LINDA LAUB	PBPP
JOE SZELIGA	SCHUYLKILL Co.
Neil Stefanisko	Schuylkill Co.
Lyle Herr	Camberland Co.
Joseph Mecca	Lackawanna County Adult
Pam Scram	Cambria Co.
Scott Wolf	Dauphin County
Jim Gunderman	Dauphin County
Andrew Nawa	York County
Al Sabol	YORK COUNTY
Michelle Beaver	Juniata County



County Chief Adult Probation & Parole Officers'

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Roster

Date: March 9, 2012

Name	Agency
Daniel Miller	Fulton County Probation
Dan Hoover	FRANKLIN County AP
Rick Parsons	Montgomery County AP
Michael P. Gardlow	Montgomery City
SEAN R RYAN	BUCKS CO
Ann Marie Egizio	Lehigh Cty.
Tom McCaffrey	Allegheny Cty.
Bruno Mediate	Westmoreland City
CRAIG WISE	GREENE
Ed Joyce	Pike
STEVE Howlough	Monroe &
Kerri Kewley	Lancaster
Tim Chapman	WAYNE
Larry Straitiff	Jefferson
PAUL RUPNER	Jefferson
DAVE STAGER	Tioga
TROY FREEMAN	Tioga
Lisa Redden	Clearfield
Jason Faltz	Clinton

